



EAST COAST RAILWAY

Office of the
Pr. Chief Commercial Manager
Rail Sadan,
Chandrasekharpur,
Bhubaneswar – 751023

Commercial Circular No: **35**(GC) Parcel / 2025

Date.22.01.2025

Sub: Clarification on leasing of SLRs in trains having LHB rake.

Ref: Railway Board's letter No. 2025/TC(FM)/10/04 dated 21.01.2025.

Please find enclosed herewith a copy of the Railway Board's letter No. 2025/TC(FM)/10/04 dated 21.01.2025 regarding "**Clarification on leasing of SLRs in trains having LHB rake**" which is self explanatory for information and necessary action.

All concerned to note and act accordingly.

Encls: As above (05 Pages),

Authority: Railway Board's letter No. 2025/TC(FM)/10/04 dated 21.01.2025.

Preeti Rana
22/01/2025
(Preeti Rana)

Dy. Chief Commercial Manager (FS)

No.PCCM/429/e-Auction(Leasing)/2022

Date. 22.01.2025

Copy to:-

All SMs/Goods Supervisors/ Comml supervisors/siding clerks/Booking Clerk in charges/weigh Bridge clerks.

Copy for information and necessary action to the:-

COM, FA & CAO, CFTM,SDGM,FA & CAO(T),Chairman/RCT,Dy CVO(T), DY CCO, Dy COM(FOIS),PO/RCT, Audit Officer/ECOR/BBS.

Rates Section/CCM/ECOR/BBS, DRM/KUR, WAT & SBP/ECOR, Sr DOM/KUR, WAT, SBP/ECOR, Sr DCM/KUR, WAT, SBP/ECOR, Traffic Manager/Visakhapatnam port trust (VZP), Paradeep Port Trust/PRDP.

Preeti Rana
22/01/2025
(Preeti Rana)

Dy. Chief Commercial Manager (FS)

भारत सरकार/ GOVERNMENT OF INDIA
रेल मंत्रालय/ MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

No. 2025/TC(FM)/10/04

New Delhi, dated: __.01.2025

Principal Chief Commercial Managers,
All Zonal Railways.

Sub: Clarification on leasing of SLRs in trains having LHB rake.

- Ref: i. CCM(FM)/NR's letter no. 36-RD/ Parcel Earning/2019-20, dtd. 18.10.2024.
ii. CCM(FS)/CR's letter no. C/GT/562/Leasing SLR/Policy/Pt-V, dtd. 08.05.2024.
iii. Board's letters no. 2021/TC(FM)/10/02, dtd. 26.02.2021 & 31.03.2022.
iv. CCM(FM)/WR's letter no. C78/1/117/Parcel Policy Vol.XVI, dtd. 07.08.2020.
v. Board's letter no. 2013/TC(FM)/10/5, dtd. 06.03.2020.

Please refer to Board's letters under ref-(iii) and (v), wherein Zonal Railways were requested to utilize provisions of the CPLP for dealing cases related to leasing of SLRs in trains with LHB rake. However, various representations are still being received from Railways seeking specific guidelines on the subject matter.

In this regard, it has come to the notice of Board that Western Railway has issued certain guidelines vide their letter under ref-iv (copy enclosed) for leasing of SLRs (including rear SLR) in trains with LHB rake.

The matter has been reviewed, and it has been decided that the Western Railway's model for leasing of SLRs (including rear SLR) in trains with LHB rake may be adopted by all Zonal Railways, duly taking into account feasibility of the same and local conditions.

Zonal Railway may take necessary action accordingly.

DA: As above.

Signed by

Yasir Rizvi

Date: 21-01-2025 17:01:20

(Yasir Rizvi)

Dy. Director Freight Marketing
Railway Board



Headquarters Office,
Churchgate, Mumbai- 20

No. C 78/1/117/Parcel Policy Vol. XVI

Date :- .08.2020

DRMs- BCT/BRC/ RTM/ADI /RJT /BVP

Sub:- Procedure for leasing of SLR compartments in trains converted to LHB rakes.

Ref:- This office letter of even No. dated 28.11.2019.

In supersession / modification to this office interim / adhoc measures taken vide letter dated 28.11.2019, it is proposed to adopt following procedure for uniformity of action over this Railway in case of leasing of SLR after conversion of rake from ICF to:

a. Procedure for dealing with ongoing leased contracts of SLRs.

Trains having no reversal en-route and converted to LHB rake :		
Compartment	ICF	LHB
FSLR	If 1 compartment is leased	Lease contract is to be continued.
	If, only both compartments are leased	1 contract to be continued in FSLR (Higher rate) and 1 contract to be given in Rear (2 nd Higher rate) with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.
FSLR I & II RSLR -I	If 3 compartments are leased	1 contract to be continued in FLSR (Higher rate) and 1 contract to be given in Rear (2 nd Higher rate) with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space. Contract having lowest offer rate to be cancelled / terminated.
RSLR -I	If only 1 compartment of RSLR is leased	Lease contract to be shifted to front. For RSLR fresh tender to be initiated with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying

		Capacity of Parcel space.
--	--	---------------------------

Trains having reversal en-route and converted to LHB rake :		
Compartment	ICF	LHB
FSLR –I	If 1 compartment is leased	Lease contract is to be continued.
RSLR –I	If 1 compartment is leased	Lease contract is to be continued with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.
RSLR –I	If only RSLR 1 compartment is leased	Lease contract to be shifted to front. For RSLR fresh tender to be initiated with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.

b. Procedure for dealing with fresh tender leased contracts of SLRs in LHB rakes

Trains having no reversal en-route and converted to LHB rake :	
Compartment	
FLWLRRM	Tender for leasing of FLWLRRM compartment can be floated.
RLWLRRM	Tender for leasing of RLWLRRM compartment can be floated with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.

Trains having reversal en-route and converted to LHB rake :	
Compartment	
FLWLRRM	Tender for leasing of FLWLRRM compartment can be floated.
RLWLRRM	Tender for leasing of RLWLRRM compartment can be floated with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.

c. Procedure for dealing with ongoing leased contracts SLRs which have been accommodated in converted LHB trains after issue of interim / adhoc guidelines vide H Q office letter No. C 78/1/117 Parcel Policy Vol. XVI dated 28.11.2019.

Trains having no reversal en-route:		
Compartment	As per Interim / adhoc Guidelines	Revised procedure
FLWLRRM	(A) Lease contract is to be continued.	Lease contract is to be continued.

	<p>(B) 1 contract to be continued in FSLR (Higher rate) and 1 contract to be given in Rear (2nd Higher rate) with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only.</p> <p>(C) 1 contract to be continued in FLSR (Higher rate) and 1 contract to be given in Rear (2nd Higher rate) with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers. Contract having lowest offer rate to be cancelled / terminated only.</p>	
RLWLRRM	<p>(A) 1 contract to be continued in FLSR (Higher rate) and 1 contract to be given in Rear (2nd Higher rate) with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers. Contract having lowest offer rate to be cancelled / terminated only.</p> <p>(B) Lease contract to be shifted to Front or continue with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only.</p>	Lease contract is to be continued with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.

Trains having reversal en-route:		
Compartment	As per Interim / adhoc Guidelines	Revised procedure
FLWLRRM	Lease contract is to be continued with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only.	Lease contract is to be continued.
RLWLRRM	Lease contract to be shifted to front or continue with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only.	Lease contract is to be continued with direction to leaseholder that he will accommodate Railway booked luggage of reserved passengers only upto 10% of Carrying Capacity of Parcel space.

Note:-

- The luggage of reserved passengers upto 10% of Carrying Capacity of Parcel space will be accommodated by leaseholder of SLR wherever in mentioned above, with no payment being made to lease holder for this purpose. To ensure this prior to permitting SLR, declaration of agreement should be obtained from leaseholder.
- Luggage not accommodated in leased compartment on that date to be carried in first available train to that direction or next day by same train or first available train to that direction.
- In case, the second highest leaseholder is not willing to submit declaration as per Para

- (i) above, notice may be served to the leaseholder and in case no response is received, the RSLR may be offer to next lower rate leaseholder.
- iv. Further, in all cases where luggage is to be accommodated in leased SLR by the leaseholder, since loading of leased SLR is done by the leaseholders, to avoid any complaints / claims, only luggage for OD pairs where loading is done by leaseholder will be accepted.
- v. The luggage of unreserved passengers has not been included in carrying in rear SLR considering that UTS tickets are not issued train specific. The luggage of unreserved passengers and other Parcel to be dispatched as quickly as possible by the first suitable train as per Para 933 of IRCM Vol.I.

This has the approval of PCCM and concurrence of Associate Finance.

Digitally signed by RAJNEESH
AGGARWAL
Date: Fri Aug 07 18:33:43 IST
2020
Reason: Approved

(Rajneesh Aggarwal)
Chief Commercial Manager (FM)

Copy to : (i) FA & CAO (T) – CCG for kind information please.

(ii) Dy. CAO (TA) -AII – for kind information & necessary action.

(iii) DFM –Railway Board w.r.t. letter No. 2013/TCFM/10/5 dated 06.03.2020 –
for kind information please